Stevenson SAAC Constitution

Article 1: Name
This organization shall be henceforth known as the Student-Athlete Advisory Committee

Article 2: Mission Statement
The missions of Stevenson Student-Athlete Advisory Committee is to identify the current problems and issues at our institution in order to protect the interest and well-being of our student-athletes while supporting the endeavours of our community.

Article 3: Membership
Stevenson’s student athlete advisory committee requires representation from each sport based upon the size of the team. The more rostered members of a sports team, the increased number of student athletes from the sport that are required to be active in SAAC (10%). Consequences for an unexcused absence will be based upon the three strike system. If a student athlete will miss a meeting, they must inform a member of the executive board in advance. In the event that a member of SAAC misses three or more meetings unexcused, the executive board will replace the member with another athlete from their rostered team. The vice president of SAAC is in charge of organizing and maintaining attendance at each meeting based upon the official SAAC roster.

Article 4: Executive Board
The leadership of this organization and official representatives of the committees. Includes the committee chair and three vice presidents(Communication, Community Outreach and Athletics Integration). Each vice president with carry a team of associates to assist them in task. The committee with follow the hierarchy as pictured below. The executive board is responsible for leading and overseeing the meetings as well as helping set the general direction and opportunities for the entire committee.
A. Executive Board
   a. SAAC Chair
      i. Face of Stevenson SAAC
      ii. Organize and run meetings
      iii. Oversee over all departments
      iv. Oversee and innovate over projects/task
      v. Provide support for all aspects of Committee
      vi. Lead committee in needed direction for academic year
      vii. Delegate responsibilities to rest of executive board
      viii. Plan and organize meeting dates and times
   b. Communications
      i. Assistant to President
      ii. Perform duties of Chair is not present
      iii. Form sub-committees for projects/task
      iv. Run all SAAC social media accounts
      v. Create and distribute posters around campus
      vi. Operate SAAC Email/GroupMe/TeamWorks
      vii. Note taking and distribution of meeting minutes when present
      viii. Organize and maintain meeting attendance
   c. Athletic Integration
      i. Act as liaison between athletic department and SAAC
      ii. Form sub-committees for task/projects
      iii. Create, distribute and collect coaches evaluations
      iv. Recruit new members and enforce attendance policy
      v. Liaison between SAAC and all campus organizations
   d. Community Outreach
      i. Act as liaison between off campus organizations and SAAC
      ii. Form sub-committees for task/projects
      iii. Seek and organize SAAC volunteer opportunities
      iv. Record and log athlete volunteer hours
      v. Seek and organize funding opportunities

B. Associates
   a. Communications – 3-4
      i. Operate as group direct under supervision of VP. Communications
      ii. Run sub-committees
   b. Athletic Integration – 3-4
      i. Operate as group under direct under supervision of VP. Athletic Integration
      ii. Run sub-committees
   c. Community Outreach – 3-4
      i. Operate as group under direct under supervision of VP. Community Outreach
      ii. Run sub-committees
Elections

Elections to be chair are to be held the final semester of the current chairs last term. Nominees are eligible to either self-nominate or accept a nomination from a peer. Each member shall receive one vote.

Elections for the three vice president positions are to be held the final semester of the current vice presidents last term or at the election of a new president; whichever comes first.

Associates may self volunteer and/or may be chosen by the executive board to be placed in the position.

All voting for all positions will be done online via Google forms.

Article 5: Meetings

General meetings are to be held the first Friday and Monday of each month at a time and location to be announced.

Executive board meetings will be held weekly at a time and location to be announced.

Associate meetings are to be held bi-weekly at a time and location to be announced.

Sub-Committee meetings will be organized and announced by vice president who leads committee and information concerning the meeting will be distributed to fellow members by said Vice President.

Article 6: Legislative Voting

SAAC voting is to be passed on to National SAAC representative prior to November 1st by SAAC Advisor.

Each varsity sport is allowed one vote per piece of legislation(For,Against,Abstain).

If a sport fails to vote their vote shall be marked as abstain.

All voting is to be done online via Google Forms.

Majority rules and the majority shall be sent forth as the institutional SAAC’s official vote. Any tie is to be sent in as an official vote for “abstain”.

Article 7: Amendments

Any potential changes to this constitution must be proposed by a member of the executive board and ratified by two thirds vote of members in attendance.