Date: May, 2020

TO: Berry College Student-Athletes and Parents/Guardians

FROM: Berry College Sports Medicine Department

 REGARDING: Student-Athlete Required Medical Information and Forms for Athletic Eligibility

Hello and welcome to Berry College! We hope to extend a helping hand in taking care of you during your collegiate athletic experience. The Berry College Sports Medicine Department is dedicated to providing exceptional medical coverage for all of our student-athletes. The medical care we strive to provide is summarized in our mission statement:

*Believing in a purpose bigger than ourselves, the BCSMD labors to care for the student-athletes and the Berry community with a mind of integrity, heart of compassion, hands of service, and in a spirit of unity.*

In order to facilitate this care, it is vital that every student-athlete (and parent/guardian for those under the age of 18 or if they act as the primary insurance policy holder) review and complete each electronic medical form. These forms provide our department with the information we need to serve each student-athlete more effectively. Along with this letter, please read the Instructions for ATS and BCSMD Tips documents before starting the process. In an effort to simplify the process, student-athletes submit medical forms through our injury tracking software online. Please note that these forms are not the same forms required by the Health and Wellness Center at Berry College. Please make sure that you log on and complete the required information by the due date. If you believe that this will be an issue, please contact us ASAP. ATS information and electronic medical forms are DUE BY:

**WEDNESDAY, JULY 8th 2020 – All Sports: Freshmen/Transfers and Returners**

ATS (Athletic Trainer System) is the software that the Berry College Sports Medicine Department uses to track injury data, formulate physician referral documents, log doctor’s updates, etc. It is pivotal that all student-athletes enter their information into the software ACCURATELY. This year, we have provided video tutorials in efforts to assist you as you complete the online information and forms. PLEASE NOTE: If you are under the age of 18 or are on an insurance policy from a parent/guardian, there will be signature boxes that insurance POLICY HOLDERS must sign. Please have them with you during this process. Also, have your most up-to-date insurance card with you at the time of completion.

*Returning student-athletes* should already have an ATS account, so log in with your username (student ID number) and the password that you created previously. Contact (706) 378-2866 or email us at athleticmedicalforms@berry.edu if you do not remember your login information.

*Freshmen and transfer student-athletes* will have to create a new ATS account. This can be done by entering the following information on the login page:

- **Username:** new
- **Password:** new

You will create your account on the following pages. Please view the “Instructions” document to assist from this point.