RHODE ISLAND COLLEGE

Athletic Facility Use Policy

Rhode Island College is a primary contributor to the educational, social, and cultural enrichment of the citizens of Rhode Island. As part of this enrichment the College makes its facilities available to community groups and the public in general at as low a cost as possible.

For billing purposes, the College has categorized the various users into five separate groups as follows:

1. Groups, governed by the Board of Governors and the Rhode Island Interscholastic League;
2. Other state and reciprocating municipal agencies;
3. Non-profit groups not charging admission;
4. Non-profit groups charging admission;
5. Profit-making groups.

Each group shall be responsible for the appropriate usage fee and any fixed expenditures incurred by the college, which are directly related to the use of athletic facilities. A minimum set-up and teardown fee shall be added when certain facilities are rented (i.e., bleacher seating, gymnastic equipment, etc.).

The Director of Intercollegiate Athletics, Intramurals and Recreation may in exceptional cases authorize a waiver of or a reduction in fees.

The usage rates will be evaluated annually and approved by the Vice President of Student Affairs. The rates will be in effect as of July 1 of each fiscal year.

Except when dealing with another state agency, rentals require a deposit with the remainder due at time of event. If actual rental expenses exceed the rental contract, they will be invoiced accordingly following the event.

Groups should provide evidence that they are covered by a general liability insurance policy. Additionally, all groups shall sign a contract prior to the event generated by the Department of Athletics, Intramurals and Recreation. An agreement relative to consummating a date is not fulfilled until the contract is signed by both parties.

College sponsored functions shall always take precedence over any outside usage. Therefore, it is imperative that all College activities fulfill the appropriate application in a timely manner to reserve space.
The College reserves the right to restrict or withhold use of any athletic facilities if said use is deemed to be in conflict with the College’s mission or not in the best interest of its faculty, staff, and students.

The Director of Athletics and the Vice President of Student Affairs must approve any deviation from the athletic facility use policy in writing.